



24 June 2020

Dear Parents/Guardians,

We are grateful that you have worked hand in hand with us in the implementation of Safe Management Measures so that our school remains a safe and conducive environment for all students. As Singapore moves into Phase 2 of re-opening and we prepare to welcome back all students in school from 29 June, we need the collective effort of all parents and students to exercise social responsibility so that schools stay safe.

Safe Management Measures

The school will ensure that safe management measures are in place to keep our students safe:

1. Daily temperature-taking with additional visual and question screening will continue to be carried out for all students and staff. A second temperature-taking will be conducted if students/staff are taking part in after-school activities. Students/staff who are at/above the trigger temperature (38.0°C) or are exhibiting flu-like symptoms (e.g. sore throat, fever, cough or runny nose) must not be involved in school activities and should seek medical attention immediately.
2. In addition, students and staff who are unwell, or who have adult household members on Home Quarantine Order / Stay Home Notice / Leave of Absence or have flu-like symptoms such as fever and cough, will be required to stay away from school.
3. If your child is feeling unwell (e.g. sore throat, fever or cough), please see a doctor and do not come to school. If diagnosed with Acute Respiratory Infection (ARI), students 13 years and above will be prioritised for COVID-19 testing, while students 12 years and below will be assessed by the doctor as to whether a test is required. This is done to keep the entire community safe. In the past four weeks, there have been instances of parents insisting on self-medication and resting at home.
4. If there are any adult household members (18 years and above) unwell with flu-like symptoms, inform the school and keep your child at home. Ensure that the unwell adult household member seeks medical treatment promptly.
5. The school will clean high-touch surfaces more frequently and disinfect the premises daily.

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6. Students and staff are required to wear their masks throughout the day except when consuming food during breaks. Consumption of food will be limited to the canteen.
7. Students will need to wash their hands frequently throughout the school day and do wipe down of tables and shared equipment after use.
8. Intermingling across classes and levels will be minimised.
9. There will be fixed exam-style seating in classrooms.

Safe Management Measures for Arrival and Dismissal Time

For arrival to school, students are encouraged to use all five entrance points to the school. For students arriving at Level 1 of Transport Centre, do note that there will be safe distancing measures in place for the use of the elevators (no more than 5 persons at a time). To avoid congestion, students are encouraged to use the staircases to get to the school building.

After curriculum time, students are encouraged to return home if they are not scheduled for any after-school activities. The school will stagger dismissal timings as indicated in the table below:

	Dismissal Time	
Level	Mondays - Thursdays	Fridays
Secondary 1	2.00pm	1.10pm
Secondary 2	2.10pm	
Secondary 3	2.20pm	1.20pm
Secondary 4 & 5	2.30pm	1.30pm

CCAs

Although mass physical gatherings continue to be suspended, to gradually bring back other essential elements of school experiences, the school has begun conducting CCA digitally (eCCAs) where possible and this will continue as all students return to school.

Personal Trips during Mid Term Break (20 – 26 July)

Students should continue to defer all overseas travel, in line with the MOH Travel Advisory issued on 18 March. As long as the 18 March MOH advisory and 21 March PSD guidelines are still in force, the school would not be required to submit travel declarations for the July Mid Term Break.

Guidelines for School-Based Assessment

In alignment with national examination guidelines, students who are confirmed COVID-19 cases (currently quarantined in hospital or community isolation facilities)

or who are on HQO/SHN/LOA should not sit for any school-based assessment held in school, including examinations.

The school will allow students who are on Approved Absence to return for school-based examinations, but not other weighted assessments (e.g. tests). Students on Approved Absence will be placed in a separate venue from other students, with Safe Management Measures in place.

Our teachers will continue to monitor the progress of your child and be in regular contact with you and your child to provide support during this transition. MOE will continue to closely monitor the COVID-19 situation. We urge you to rely on official sources of information and not to circulate any unconfirmed information. If you have any further queries, please contact us at 6256 1633 or acsbr@moe.edu.sg. Your vigilance and cooperation are important in keeping our schools safe for all.

Thank you for your support and understanding.

Yours sincerely,

Loo Ming Yaw
Principal