



20 May 2020

Dear Parent/Guardian,

With the end of the Circuit Breaker period on 1 June 2020, we will progressively bring students back to school from 2 June 2020 (Term 3), in a careful and safe manner.

For a start, students from Secondary 4 and 5 will attend school daily from Mondays to Fridays. Students from Secondary 1 to 3 will rotate weekly between Home-Based Learning (HBL) and returning to school for lessons. Both In-School and HBL lessons will follow a common timetable which will be made available before the start of Term 3. For HBL, the students will receive online instructions directly from their respective subject teachers. Please refer to the table below for the weekly rotation schedule.

Week	In-School	HBL
Term 3 Week 1	Secondary 1, 2, 4 & 5	Secondary 3
Term 3 Week 2	Secondary 3, 4 & 5	Secondary 1, 2
Term 3 Week 3	Secondary 1, 2, 4 & 5	Secondary 3
Term 3 Week 4	Secondary 3, 4 & 5	Secondary 1, 2

From Term 3 Week 5, we will work towards bringing all students back to school daily, if the situation permits. MOE will monitor the situation closely and we will inform all parents in due course.

### Safe Management Measures

The school will ensure that safe management measures are in place to keep our students safe:

1. Daily temperature-taking with additional visual and question screening will continue to be carried out for all students and staff. **In addition, students and staff who are unwell, or who have adult household members on Home Quarantine Order / Stay Home Notice / Leave of Absence or have flu-like symptoms such as fever and cough, will be required to stay away from school.**
2. The school will clean high-touch surfaces more frequently and disinfect the premises daily.
3. Students and staff are required to wear their masks or face shields throughout the day except when consuming food during breaks.
4. Students will need to wash their hands frequently throughout the school day and do wipe down of tables and shared equipment after use.
5. Intermingling across classes and levels will be minimised.

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6. There will be fixed exam-style seating in classrooms and spaced seating in canteens and other common areas.

### **Safe Management Measures for Arrival, Dismissal and Recess Time**

For arrival to school, students are encouraged to use all five entrance points to the school. For students arriving at Level 1 of Transport Centre, do note that there will be safe distancing measures in place for the use of the elevators (no more than 5 persons at a time). To avoid congestion, students are encouraged to use the staircases to get to the school building.

After curriculum time, students are encouraged to return home if they are not scheduled for any after-school activities. The school will stagger dismissal timings as indicated in the table below:

Level	Dismissal Time	
	Mondays - Thursdays	Fridays
Secondary 1	2.00pm	1.10pm
Secondary 2	2.10pm	
Secondary 3	2.20pm	1.20pm
Secondary 4 & 5	2.30pm	1.30pm

During recess, to reduce congestion in the canteen, only Secondary 1 and 3 students will be allowed to have their recess in the classrooms. Students are encouraged to pack healthy and dry food items or fruits that can keep so that it is safe and convenient for them to consume the food in class at recess time. Students are also encouraged to bring their own container and reusable utensils should they need to pack food from the canteen. Measures to ensure hygiene and cleanliness after recess in the classrooms will be in place.

### **GCE O-Level Mid-Year Mother Tongue Language (MTL) Examinations**

For the upcoming examination for GCE O-Level Mid-Year Mother Tongue Language (MTL) examinations on 18 and 19 June 2020, we will also put in place the necessary safe management measures. **Candidates will be required to wear masks or face shields during these examinations.**

To reduce the risk of possible transmission, students on Home Quarantine Order, Stay Home Notice and Leave of Absence will not be allowed to sit for these examinations. In addition, those who are on medical leave or unwell with flu-like symptoms (such as fever or cough) will not be allowed to sit for the examinations. They will take the year-end examinations instead.

### **National School Games, Physical Education (PE) and Co-Curricular Activities (CCA)**

All National School Games competitions for 2020 will be cancelled, as there is insufficient time to complete the season within the school calendar. In addition, students would not be adequately prepared for the competitions due to lack of training.

To ensure that our students remain active and keep healthy, we will resume PE lessons when they return to school, with strict adherence to safe management measures. During PE lessons, students and PE teachers will not be required to wear masks when engaged in strenuous physical activities such as running and workouts. Given that students may not be sufficiently prepared physically, the National Physical Fitness Award (NAPFA) this year will be cancelled.

Although mass physical gatherings continue to be suspended, to gradually bring back other essential elements of school experiences, the school is exploring conducting CCA digitally (eCCAs) as students return to school, or are doing HBL.

Our teachers will continue to monitor the progress of your child and be in regular contact with you and your child to provide support during this transition. MOE will continue to closely monitor the COVID-19 situation. We urge you to rely on official sources of information and not to circulate any unconfirmed information. If you have any further queries, please contact us at 6256 1633 or [acsbr@moe.edu.sg](mailto:acsbr@moe.edu.sg).

Thank you and keep safe!

Yours sincerely,

Loo Ming Yaw  
Principal